



## COVID EXPECTATION GUIDE

The theatrical event industry has been shaken by the COVID-19 pandemic. It has left many in our industry unsure how to continue forward. We have spent the months since the pandemic began meticulously researching how we can host events SAFELY. We have put in place extensive safety procedures to keep our staff and guests safe. These will be outlined for you below. These precautions can be discussed further in interviews and will be covered thoroughly in training.

### During events:

- Masks will be required to be worn by staff and guests at all times, in all areas of the building.
- Social Distancing markers will be used throughout the venue and all shared spaces. Staff and guests will be required to observe them.
- SQ Staff will be performing temperature checks on themselves and all guests each day. Anyone who tests 100.4 degrees Fahrenheit or higher will not be permitted inside the venue.
- Hand sanitizer will be supplied throughout the venue and at work stations.
- Events will be scheduled in blocks by studio, meaning only one studio will be permitted in the venue to perform at a time.
- A limited number of guests will be permitted into the venue in each studio block. This will be coordinated 2 weeks in advance. SQ Staff will be checking studios in at the door to ensure this restriction is enforced.
- SQ Staff, with assistance from venue staff when possible, will be sanitizing shared spaces (ie. dressing rooms, lobby, stage, auditorium seats, bathrooms) in between each studio schedule blocks.
- All staff will be provided masks, gloves, shoe covers and other PPE that is necessary per position. Any staff member coming in close contact with guests will be provided a face shield.
- Staff is expected to participate in sanitizing procedures and to assist with directing guests through safety procedures during event. Sanitizing supplies and PPE will be provided.

### Travel/Lodging:

- Staff will be provided with hand sanitizer and sanitizing wipes at the start of the season. These are to be used throughout travel days.
- Staff must wear mask at all times throughout travel and while in destination city. Staff may travel by train, bus, plane, Uber/Lyft or rental car – they are expected to wear masks and adhere to safety guidelines throughout all forms of travel.
- Staff is expected to sanitize airplane/train/bus seat and hotel room upon arrival.
- Staff will be asked about their comfort being assigned to double occupancy hotel rooms. If they are not comfortable, single occupancy rooms will be provided.
- Staff is expected to adhere to recommended safety guidelines when at home during week.

\*We can give you the tools to stay safe while traveling and at an event, however, if you do not utilize those tools and take necessary precautions on your own, you increase your risk of catching and spreading the virus. It is crucial that all staff does their part on their own time, as well as on StarQuest's.

\*\*This is a current reflection of the most up to date procedures and safety recommendations. Please note, these are subject to change and will likely evolve throughout the season. New information concerning this virus is learned every day, we will continue to alter procedures as we gain information.